

Where to meet on the first day

Year 7: School Hall. Please arrive between 8.20 and 8.35 am.

Year 8: Please go straight to your Year 8 class as advised on your 2017 End of Year Report. New Year 8 students to wait in main foyer.

First Day Requirements

On the first day, students need to bring their lunch, a drink, their stationery as detailed in this brochure, their PE gear and their school cap or hat.

School Organisation 2018

Term 1: Wednesday 31st January
Friday 13th April

Term 2: Monday 30th April
Friday 6th July

Term 3: Monday 23rd July
Friday 28th September

Term 4: Monday 15th October
Friday 14th December

Waitangi Day Tuesday 6th February
Good Friday: Friday 30th March
Easter Monday: Monday 2nd April
Easter Tuesday: Tuesday 3rd April
Anzac Day: Tuesday 25th April
Queen's Birthday: Monday 4th June
Labour Day: Monday 22nd October

School Hours : 8.40am - 3.00pm

Lunchtime : 12.25pm - 1.20pm

The school buildings open at 8.00am each day. Unless supervised by a teacher, students must leave the school by 3.30pm.

Stationery

Students are expected to have their stationery ready on the first day of school.

Books will be labelled at school.

Basic Stationery List

- 1 14B8 Lined Refill
- 1 14J8 Quad Refill
- 1 1J8 Maths Book (Year 8)
- 1 1E8 Maths Book - Margins (Year 7)
- 5 1B8 Exercise Books
- 2 Clever Kiwi Assignment Books (ruled)
- 1 40 page Clearfile
- 1 30cm Metric Ruler – rigid, clear
- 2 Blue Ball point pens
- 1 Red Ball point pen
- 4 HB Pencils
- 1 Set Coloured Pencils
- 1 Set of 4 Highlighter pens
- 1 Basic Geometry Set
- 2 Gluesticks
- 1 Eraser
- 1 Scissors
- 1 Calculator (Scientific is optional)
- 1 Oxford The New Zealand School Dictionary and Thesaurus (optional)
- 2 Boxes Tissues

Hutt Intermediate is registered with OfficeMax MySchool which gives you the option to purchase your stationery online. Please go to www.myschool.co.nz and follow the simple steps.

Student Absence Line : 570 3101

Please phone before 9.00am if your child will be absent from school – please speak clearly and state your child's name, room number and a brief reason for absence.

Even if you have advised your child's teacher of an absence, you still need to ring the absence line to ensure your child is marked correctly on the roll.

School Uniform

Hutt Intermediate School uniform is ordered on line through ArgyleOnline. The website is www.argyleonline.co.nz Select Hutt Intermediate School from the Lower North Island region schools and follow the instructions. The link is also on the Hutt Intermediate School website.

At the beginning of school year we offer the opportunity to order a Hutt Intermediate hoodie with your child's name embroidered on it at no extra cost. You will need to pay at the time of ordering and the hoodies will be available approximately 3 weeks after ordering. Fittings are in the main foyer of the school at the following times:

Wednesday 24th January 9.30am – 3.00pm
Monday 29th January 9.30am – 3.00pm

Students need to bring their uniform cap or bucket hat to school in Terms 1 and 4. Caps are sold through ArgyleOnline and from our on-site uniform shop. Bucket hats are sold only at the school uniform shop.

Please clearly name all items of your child's uniform.

Uniform Expectations

1. Please carefully read the Prospectus and ensure that when you are buying shoes, socks, stockings and other accessories, that they comply with the uniform code.
2. Please ensure that ALL clothing, shoes and possessions have your child's name clearly marked.
3. All students need to have the correct uniform for Physical Education and suitable footwear during Technology lessons.
4. Please see that your child changes into mufti clothes after school, as this ensures the school uniform remains in good condition for the two years he/she is here.

We also ask that students go home first and change before meeting friends after school eg. at Queensgate and Melling Skatepark.

5. Please write an explanatory note if for some reason (e.g. dry cleaning, shoe repairs), your child is unable to wear the correct uniform.

If you require any further information, please refer to your Prospectus, or call the school office on 939-8800.

Payments to Hutt Intermediate

Payments for donations, camps, activities, trips, sports etc can be made direct to the School Bank Account. Please state your child's name, class and what the payment is for on your deposit.

Hutt Intermediate School Board of Trustees
ASB, Queensgate Branch

Account Number 12 3142 0339812 00

Hutt Intermediate Board of Trustees

Our School is extremely fortunate to have the support of a hard working Board of Trustees:

Chairperson	Elise Adams Clyde Ashfaq Laurence Fauatea Stephen Keatley Caryn Vautier
Staff Rep:	Catriona Mathieson
Principal:	Mike Gillatt
Secretary:	Jude Ericksen

Home and School Association

The Association is formed annually and works strenuously for the benefit of our students. Their Annual General Meeting is scheduled for early in the New Year.

Representatives are often available here at school should you wish to discuss the workings of this energetic parent body.

Enrolment & General Enquiries

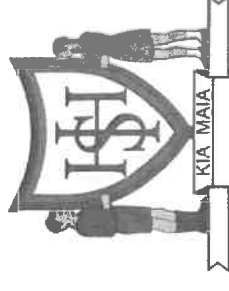
For any enquiries regarding enrolments, uniforms or general administration, please contact the school office on 939 8800.

Office Hours

Monday to Friday 8.00am – 4.00pm

The school office is open during term time only and NOT during school holidays.

Hutt Intermediate School



2018

Principal	Mr Mike Gillatt
Deputy Principal	Mrs Catriona Mathieson
Acting Deputy Principal	Mr Peter Kennedy

7 Kauri Street, Woburn, Lower Hutt 5011
Absence Line: 570 3101
Tel : 939 8800 Fax : 939 8811
Email : secretary@his.school.nz
Web : www.huttintermediate.school.nz